

CONFIDENTIAL

DPD-2691-59

6 May 1959

MEMORANDUM FOR: Security Officer, Development Projects Division, DD/P

SUBJECT : Letter of Commendation - [REDACTED]

25X1A

1. Recent correspondence between Project Headquarters and field stations indicates that [REDACTED] Security Representative at [REDACTED] will be returning on or about 1 July to the Z.I. on Permanent Change of Station. It is the purpose of this memorandum to comment on the performance of [REDACTED]

2. The undersigned was [REDACTED] administrative officer from February 1957 to February 1958 at Base B and his immediate supervisor at [REDACTED] from June 1958 to January 1959. Rarely has it been the writer's privilege to work with an Agency employee who was so completely dedicated to his work and at the same time performs his assignments with such a high degree of excellence. By way of example, subject during the six months I worked with him [REDACTED] worked a seven-day, eighty-hour week without claiming any overtime or compensatory time. His tasks during this period required him to constantly make decisions, to engage in various liaison activities and to recommend and promote security standards designed to protect the sensitivity of the projects on which he was engaged. All tasks were accomplished excellently and efficiently.

3. It is my opinion that [REDACTED] has been performing at a level higher than his present grade ever since he undertook his present assignment in June 1958. He is now a GS-9 and a promotion to GS-11 is indicated and recommended.

SIGNED

[REDACTED]
Deputy Chief, Administrative Branch
DPD

Distribution:

- 1, 2, & 3 - Addressee
- 4 - Admin DPD
- 5 - RI DPD

DPD-DD/P:AJG/sb

CONFIDENTIAL